

## **COLORADO CULTURE CHANGE ACCOUNTABILITY BOARD**

### **Minutes of meeting 20 September 2013**

The meeting was held at the Colorado Veterans Nursing Home at Fitzsimons. It was called to order at 10:20 AM. Board members present were: Beth Irtz (Chair), Paul Phillips, Beverly Hirsekorn, Cindy Webb, Carolyn Mickey, Gary Pauli and Jo Tansey. Absent were Dace Kramer Dana Solomon (who has resigned informally), and Vanessa Carlson. Also attending were Anthony Satariano, Contracts Specialist, Contracts Performance Management Team, HCPF; and Penny Cook, and Miguel Valdez from the Colorado Culture Change Coalition which provides the Board administrative assistance.

Names in bold type indicate assignments.

Minutes for the August 2013 meeting were approved.

**LEGISLATIVE REPORT FOR 4<sup>TH</sup> CYCLE GRANTS.** Beth reported that the Board draft of this report due to the Governor and Legislature on 1 October from the Department of Health prepared by her with help from Beverly, Penny, and Anthony has been submitted to HCPF.

#### **FIFTH CYCLE GRANTS.**

These have been reduced to three grants. The total money committed to projects is: \$58,800.

	<b><u>GRANTEE</u></b>	<b><u>SHORT TITLE OF PROJECT</u></b>	<b><u>AMOUNT</u></b>	<b><u>LIASON</u></b>
1	Arapahoe Community College	Scholarships for CNA's	\$21,800	Paul
2	CO. VA Hospital, Walsenburg	Eden Education Growth	\$12,000	Cindy
3	Life Quality Institute (LQI)	Life Quality Initiative	\$25,000	Beth
	TOTAL		\$58,800	

Total Money available is \$88,770. Deducting 10% for administrative expenses leaves \$79,893.

Subtracting \$58,800 committed to projects leaves **\$21,093 uncommitted.**

Anthony reported that contracts have been completed for all three projects.

#### **USE OF UNCOMMITTED FUNDS.** (See also FIFTH CYCLE INITIATIVE in July minutes)

The Board discussed and approved with minor changes a proposal developed by Beth and Penny, including a budget of \$22,000, to use the uncommitted funds on an educational project re: Culture Change in nursing homes sponsored by the Board in four geographical locations in

Colorado\* aimed at top management of nursing homes in those areas. Beth and Penny have had successful preliminary discussions with appropriate persons at Colorado Health Care Association (CHCA) and Leading Edge concerning their willingness to plan, advertise, and implement the project. Beth has also had successful conversations with potential speakers on the subjects the Board wishes covered in the project. **BETH** will contact CHCA and Leading Edge to get their formal approval.

Once CHCA and Leading Edge have formerly agreed to the project, the Board will submit the project for approval to HCPF, CDPHE, and CMS. Upon approval, CHCA will execute a contract with HCPF to accomplish the work.

#### **REVIEW OF 5<sup>TH</sup> CYCLE MONTHLY REPORTS.**

**Arapahoe Community College (ACC)**—Scholarships for CNA's--\$21,800.

First class has 12 scholarship students. No funds have been asked for yet. Project manager sees no problems and needs no help. New project manager is Valerie Carter at the same telephone number and at e-mail [valerie.carter@araphoe.edu](mailto:valerie.carter@araphoe.edu).

**CO. VA Hospital, Walsenburg**—Eden Education Growth--\$12,000.

Since the contract with the State has been finished only recently, there was no report. Beth reported that they will be able to accommodate more students since the price per student has decreased.

**Life Quality Institute**—Life Quality Initiative--\$25,000.

Beth reported no invoices submitted yet. They are staffing up, interviewing, working on an evaluation plan, and developing the curriculum. LQI will invite a Board member to one of the classes. They need no Board assistance.

**SIXTH CYCLE TIME LINE.** Paul explained the addition that will require winning applicants to attend an orientation session hosted by HCPF after receiving approval of their (probably) amended grants shortly after receiving approval. The purpose is to learn of reporting requirements, the need to submit a statement of work, and the need to submit a revised budget if funds have been cut during the approval process.

The Board discussed and approved with minor changes a new check sheet to assist applicants in submitting grant applications

Invitations to stakeholders for the Sixth Cycle will be distributed using all of the usual channels the week of 23 September consisting of a cover letter (**PENNY** to update), check sheet, application forms, deliverables form, blank copies of the monthly and quarterly reports, and a blank copy of the Budget to Expenditure form. Submissions are due by 6 December 2013.

**LEGISLATIVE UPDATE.** Penny reported that she has written Jed Zigenhagen and Zach Lynkiewicz at HCPF about the two issues they have regarding revising the statute to give more CMP funds to the Board for culture change projects. The two are concerned about solvency of the fund and also what the Board might do with all of the yearly collections for culture change. Penny reported that CCCC is attempting to get additional support for statute revisions.

**BOARD REPLACEMENT.** The Board discussed the replacement for Dana Solomon. The position must be one of the three required by statute to be closely connected to a nursing home. In the hope of a wider geographical representation, **CINDY** will contact the ombudsman in Colorado Springs for suggestions. The ultimate aim is to present a short list of exceptional candidates to the liaison person in the Governor's office.

**OCTOBER AGENDA:** Will include review of 5<sup>th</sup> Cycle quarterly reports due 15 October and a proposed new score sheet for grant applications. **(PAUL)**

**NEXT MEETING:** October 18, 10:00 A.M. Fitzsimons

The meeting was adjourned at 11:25 A.M.

CCAB: 9/22/13